

Archaeologist

Edge Consulting Engineers, Inc. is seeking a highly motivated and detail-oriented archaeologist to become an integral member of our environmental team. This is a full-time position located in our Prairie du Sac office with fieldwork required in Wisconsin and surrounding states. This position is emphasized on assisting with Phase I archaeology studies including fieldwork and preparation of technical reports. Applicant must also be willing to dedicate significant time to other environmental compliance work including assistance with additional aspects of related NEPA and Section 106 reviews.

You will be working in a fast-paced, ever-evolving industry assisting our environmental team with archaeology, regulatory compliance, drones, and other tasks. The ideal candidate would have at least 1-3 years of previous field experience, be hard-working, adaptable, work well in a team setting, pay strong attention to detail and have technical writing skills. SOI-qualification is preferred but not required.

PRIMARY RESPONSIBILITIES:

- Completing all aspects of Phase 1 archaeology studies, including background research, fieldwork, and report writing
- Assisting the environmental department with other compliance documentation to meet various government regulations and/or customer requirements
- Gathering and interpreting technical data from various sources
- Using Unmanned Aircraft Systems (drones) for project photography
- Adhering to company policies, procedures and confidentiality requirements surrounding the services provided to clients

DESIRED SKILLS/ABILITIES:

- Applicant must meet the Secretary of the Interior's Historic Preservation Professional Qualifications Standards in archaeology
- Applicant must have at least 2-3 years prior experience completing archaeological studies
- Applicants with additional crossover experience in architectural historic preservation are preferred
- Ability to independently travel for work is essential; a valid driver's license, good driving record, and access to a vehicle are required
- Unmanned Aircraft System (drone) experience or willingness to learn on the job
- Strong computer skills, including a working knowledge of MS Office Suite (primarily Outlook, Excel and Word)
- Prior experience working with National Environmental Policy Act (NEPA) or related regulatory compliance work is preferred but not required
- Exceptional attention to detail and the ability to consistently perform quality work
- Requires strong oral and written communication skills

- Willingness to work both independently and within a team, and demonstrate a sense of urgency in achieving goals and deadlines
- Strong customer service orientation and the ability to work collaboratively with teams, clients and officials required
- Must be legally authorized to work in the U.S. without the need for sponsorship

Why Choose Edge Consulting Engineers?

Edge is 100% Employee Owned. We offer a competitive salary, with the potential to earn quarterly performance-based bonuses, and a wide array of benefits to help you care for your health and wellness and meet your personal needs outside of work as well. We believe in work-life balance, which is why we offer a flexible full-time work schedule that allows employees Friday afternoons off all year round, as well as a business casual dress work environment all week long! We believe in helping you save for your future by offering a 401(K) plan with a generous company match, as well as a profit-sharing plan. We also enjoy a fun work environment that includes periodic company sponsored events and team building activities.

Qualified applicants must be legally authorized to work in the U.S. for Edge Consulting Engineers without the need for sponsorship. All qualified applicants will receive consideration for employment without regard to sex, race, color, religion, national origin, age, marital status, sexual orientation, gender identity, genetic information, disability, status with regard to public assistance, military service, or any other protected status.

Interested candidates should direct their resume and salary requirements to employment@edgeconsult.com. We look forward to hearing from you!